

# COMMUNICATIONS FOR ENGINEERING LEADERS (transcript title)

## SECTION 1 TOPIC: Efficient Communication (Mentee Section)

WHEN: Wednesday 1:00-2:00 pm

### WHAT is this class?

We focus on producing short, succinct written documents and presentations that are essential to your professional success. By the end of this course, you will be able to

- Craft and revise a variety of written materials, including mission statements and project reports
- Summarize and synthesize ideas from published articles
- Turn your ideas into modular, skimmable, and clear writing.

### Who takes this class?

Students who

- Are **new** to academic and professional communication
- Were **not** required to write academic papers and/or give presentations in their past
- Seek especially to improve their writing
- **Want the added support of working one-on-one with a peer mentor throughout the semester.**

### Who teaches this class?

Mark Bauer has a PhD in English from UC Berkeley and teaches courses in communication and writing at the Fung Institute. He is passionate about promoting the link between clear language and clear thinking.

**Note: Enrollment in this section is by application only.** Please go to our [Google form](#) to tell us a bit about yourself and what you're hoping to get out of the experience of working with a mentor. **Priority application deadline is August 8<sup>th</sup>.**